

This brochure is designed to inform you about the Unsafe Building Program and its compliance with the Indianapolis and Marion County Revised Code..

DID YOU KNOW?

- 1. Questions?** For questions related to hearings, cases status or for more information on the Unsafe Building Program, please visit www.indy.gov/unsafebuildingprogram, email dce.unsafebuildings@indy.gov or call (317) 327-4600.
- 2. Unsafe Building Program.** DCE is responsible for enforcing both the Indiana Unsafe Building Law (IndCode 33-7-9) and the Vacant Building Standards set forth by Chapter 537 of the Revised Code of the Consolidated City of Indianapolis and Marion County. DCE performs exterior inspections of vacant properties, maintains data pertaining to unsafe building cases and conducts administrative hearings pursuant to Indiana Code 36-7-9.
- 3. Citizen Access Portal.** The Citizen Access Portal provides continuous online access to information regarding Vacant Board Orders, Demolition Orders, and Repair with Hearing Orders. This portal also offers information on all enforcement cases initiated by the Department of Code Enforcement by address. Through this website, the user can view the status of every case on the property, including whether the case has been closed and released, any upcoming hearing dates, or if there are any outstanding fees. You can access the Citizen's Access Portal by visiting www.indy.gov/dce and clicking on the "Citizen's Access Portal" link on the left side of the page.

Revised: January 2016

Department of Code Enforcement

Driving public safety and improving quality of life in the City of Indianapolis / Marion County through the strategic application of civil code regulation, and the efficient and effective administration of:

- PERMITS
- LICENSES
- INSPECTIONS

For a complete list of services and resources, visit us online, in person or give us a call!

LOBBY HOURS:

Mon, Tue, & Thu: 8:00 a.m. — 5:00 p.m.

Wed: 12:00 p.m. — 5:00 p.m.

Fri: 9:00 a.m. — 5:00 p.m.

Sat, Sun & Holidays: Closed

Questions regarding case history, permits, reports and enforcement? Visit the Citizen Access Portal Indy.gov/dce/research.



Like Us On Facebook [/IndyDCE](https://www.facebook.com/IndyDCE)



Follow Us On Twitter [@IndyDCE](https://twitter.com/IndyDCE)

To report an ordinance violation or neighborhood concern:

By Phone: **(317) 327-4MAC (4622)**

Go Online: Indy.gov/RequestIndy

Mobile App: [RequestIndy](https://itunes.apple.com/us/app/request-indy/id1044444444) (iPhone/Android)



UNSAFE BUILDING PROGRAM



1200 S Madison Ave., Suite 100 Indianapolis, IN 46225
Phone: (317) 327-8700 • Fax: (317) 327-8696
www.Indy.gov/dce

UNSAFE BUILDING PROGRAM OVERVIEW

The Department of Code Enforcement (DCE) is responsible for enforcing both the Indiana Unsafe Building Law (Ind. Code 36-7-9) and the Vacant Building Standards set forth by Chapter 537 of the Revised Code of the Consolidated City of Indianapolis and Marion County.

Through our enforcement, DCE works with community members and property owners to abate unsightly and unsafe conditions in neighborhoods throughout Indianapolis, thus helping to protect the public welfare and safety of our community while stabilizing property values.

The Indiana Unsafe Building Law provides the City of Indianapolis the authority to issue orders requiring the repair or demolition of an unsafe building. Orders will specify both the nature of the work that must be completed to achieve compliance under the law and the timeframe in which the property owner has to satisfy the order.



PROGRAM OVERSIGHT AND INSPECTION PPROCESS

DCE's Property Safety & Maintenance Bureau Inspections Staff performs exterior inspections of vacant properties and may issue orders requiring action relative to any unsafe premises, including:

- Sealing an unsafe building against intrusion by unauthorized persons.
- Repair or rehabilitation of an unsafe building to bring it into compliance with standards for building condition or maintenance required for human habitation, occupancy, or use by a statute or ordinance.
- Removal of part or all of an unsafe building.



For questions regarding a repair, board or demolition order:

Please contact the Inspector listed on the order for specific questions on the order details, compliance and other issues.

DEMOLITION AND REQUESTED HEARINGS

Demolition cases and hearings by request are conducted pursuant to the Indiana Unsafe Building Law (Ind. Code 36-7-9) and Chapter 537 of the Revised Code of the Consolidated City of Indianapolis and Marion County by the Department of Code Enforcement.

The person to whom an order is issued, any person with a substantial property interest in the property, and any other person with an interest in the proceedings are entitled to appear at the hearing, with or without legal counsel, to present evidence, cross-examine opposing witnesses, and present arguments. At the hearing, the Hearing Authority may affirm, modify, or rescind the order.

If the Hearing Authority affirms the order and finds there has been a willful failure to comply with the order, a civil penalty in an amount not to exceed \$5,000 may be imposed during the hearing. If the person to whom the order was issued fails to appear, the matter will be determined in his/her absence and a civil penalty may be imposed.